Worthy Grand Knights,

You may have been wondering how to process transfers from other Councils into your Council without using the paper Form 100. After speaking with Supreme, I have learned how this is done. The process is very similar to adding a new candidate into your Council using Officer's Online (without having to use the paper Form 100). Below are some step-by-step instructions:

First – log into kofc.org and go to Officer's Online:



Next, click on the "Add" button to bring up the electronic New Member form:

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Then fill out the form:

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| Maine Progress Report. All more work to resolve this issue. Maine 10 #1318 Supporting Applications Officers Desk Office Of Yo Reference Protection | In the reports are accurate, as were as the statistics on the council membership Knights of Columbus: MEMBERSHIP FORM Since 1882, membership in the Knights of Columbus has been open to men 18 years of age or older who are | Fill out all of the required (*) fields of this form and then click "Save" at the bottom when done. Supplies Canadian Supplies |
| Membership Reports | "practical" (that is, practicing) Catholics in union with the Holy See. *Required Field Council Number | Online |
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Then, after clicking the "Save" button on the form, you may need to refresh your screen to get the new name to show up under the "Candidates" tab. To do this, try clicking the "Candidates" tab or click a different tab, and then come back and click the "Candidates" tab again. Your new member information should show up below. At this point, enter the date of his 1st Degree in the field shown and then click the "Process" button as shown:

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| | Supporting Applications Officers Desk Reference Office Of Youth Protection Image: Corporations Number Reference Number Reference Number Reference Supplies Online Supplies Online |
| | Membership Reports Forms Publications Prospect Candidate Pending Members Refresh the Officer's Online screen to get this Candidate scation to populate. Once the candidate's name that you just entered shows up, enter his 1st degree date here and click "Process" Ceremonial/Process Date Action Add 07/26/2023 Candidate Name Email@address Escolared to Stock? Teres to Stock? Teres to Stock? Cented Us Prevous 1 Net Net Terms of Service |

Note – this is the same process you would use to add an e-member candidate to your Council once he has taken part in his degree exemplification.

Once the "Process" button is clicked you should receive the following confirmation note and your work is done:

| Officers Desk Reference | Office Of Youth Protection | Home Corporations | Member Management | By Laws Online | Knights Gear | This message should appear and you are all set. | nadian poplies nline |
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If, for some reason, this process does not work, call Member Services at Supreme and they can help you out: 203-752-4000, option3, option1.

Vivat Jesus!