

# Refund Support Vocations Program

# RSVP

## REFUND APPLICATION 20\_\_\_-20\_\_\_

Submit this form as needed throughout the fraternal year. **This form is due to the Supreme Council by June 30.**

<p><b>*Featured Program Instructions on Page 2</b></p>	<p style="text-align: center;"><b>IMPORTANT: PLEASE COMPLETE THIS BOX</b></p> <p> <input type="checkbox"/> Council    <input type="checkbox"/> Assembly    Council/Assembly No. _____                  State/Province _____             </p>
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**FORM MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP CERTIFICATE  
& FEATURED PROGRAM REQUIREMENTS**

Applications will not be accepted without supporting documentation. Attach copies of canceled checks (front and back) or both a financial statement and letter of receipt from the seminarian/postulant.

**SECTION I: REFUND INFORMATION**

See directives on the reverse side before completing this section.

List each donation of \$500 or more with name of seminarian/postulant, amount and date of check.  
**Attach financial documentation to this application. For directives on required documentation, see the reverse side of this form.**

SEMINARIAN/POSTULANT*	MEMBER # (IF APPLICABLE)	NAME OF SEMINARY/CONVENT	DATE	CHECK #	AMOUNT

\*See reverse side for eligibility requirements

**SECTION II: MORAL SUPPORT INFORMATION**

**Check all boxes of moral support provided in order to receive a certificate:**

- Invitations to meetings/events
- Letters, cards, email
- Phone calls       Other \_\_\_\_\_

I AFFIRM THE ABOVE TO BE ACCURATE: \_\_\_\_\_

Grand Knight/Faithful Navigator
Member Number
Date

(See other side for instructions)

**Email a copy of this document to: [fraternalmission@kofc.org](mailto:fraternalmission@kofc.org)**  
 (Councils should also retain a copy of this completed form for their files)



# Refund Support Vocations Program

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# RSVP

## REFUND APPLICATION INSTRUCTIONS

Please review these guidelines before completing application form on reverse

### \*FEATURED PROGRAM REQUIREMENTS

For every \$500 given to an individual seminarian or religious aspirant, Supreme will refund the council or assembly \$100. The maximum refund a council or assembly can receive is \$400 per individual supported. In addition to financial support, Councils are also required to provide some form of moral and spiritual support for their success.

#### The following persons are eligible to receive RSVP funds:

- Seminarians who have been accepted by a diocese and are currently in their “spirituality” year
- Seminarians attending major seminaries (usually four years) in preparation for priestly ordination
- Seminarians in their “pastoral” year (most often when they are deacons)
- Seminarians attending college seminaries (sometimes called minor seminaries)
- Seminarians who belong to a religious institute and are currently in formation for the priesthood (religious seminarians often are called “Brother” even though they will eventually be ordained as priests)
- Men and women who are novices or postulants in religious orders or religious communities

Those eligible for assistance include foreign seminarians studying in the United States or Canada; U.S. or Canadian seminarians studying overseas; seminarians from your home diocese currently attending seminaries in another diocese, state, or country; and seminarians from other states or dioceses attending a seminary located in your jurisdiction.

#### The following persons are NOT eligible to receive RSVP Funds:

- Priests or religious seeking assistance for continuing education
- Candidates for the permanent diaconate
- Religious brothers not currently studying for the priesthood

## SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP CERTIFICATE

### DIRECTIVES FOR SECTION I: REFUND INFORMATION

To qualify for the refund, the following conditions must be met:

- Money given to each individual must be vocation-related, donated between July 1 and June 30 within the fraternal year applied for, and must amount to at least **\$500 per individual**.
- The money must have been given to an **individual** and NOT to an institution or fund (e.g., a seminary or diocesan fund).
- Money must be given to a seminarian, postulant or novice only.
- The money must be paid with a check drawn on the council/assembly account.
- Copies of any canceled check(s) (both front and back sides) or other documentation **must** be attached to this application.
- If using documentation other than canceled check(s), you must include both a financial statement, such as a council bank statement, and a letter of receipt from the seminarian.

### DIRECTIVES FOR SECTION II: MORAL SUPPORT INFORMATION

In order to receive a certificate, moral support is required:

- Correspondence between council and seminarian/postulant
- Personal visits to seminary or religious residence
- Invitation of seminarian/postulant to council events
- Similar signs of interest

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*(Councils should also retain a copy of this completed form for their files)*

